

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

Number: WIAB04-67

Date: January 7, 2005
Expiration Date: 6/30/05
69:130:lh:8906

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: NEG REPORTING CHANGES

The Department of Labor (DOL) has added reporting requirements on expenditures for all National Emergency Grant (NEG) funds. The addition of these reporting requirements was based on recommendations from the federal General Accounting Office. The first expenditure reports requiring this new data will be for the quarter ending December 31, 2004.

The additional expenditure information will be required in the areas of participant wages, participant benefits, core and intensive services, NEG-funded training, NEG-funded supportive services, needs related payments, and program management and oversight.

To capture this new expenditure information, the State will modify the Entry Summary of Expenditures (EXPD) screen in the Job Training Automation system. The modified screen will be available for use on January 17, 2005. The new data elements will appear on the EXPD screen only when the grant code for an NEG funded project is entered. This currently applies to grant codes 737, 743, 744, 745, 747, and 748. For specific report changes, refer to the expanded Section VII in the attachment.

The State will transmit the revised reporting form and line-item instructions in a draft directive.

If you have any questions about these new reporting requirements, please contact Martha Overman at (916) 657-2744 or Martie Evans at (916) 651-6057.

/S/ BOB HERMSMEIER
Chief
Workforce Investment Division

Attachment

WIA SUMMARY OF EXPENDITURES

EXPD

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Subgrantee Code:		Report Type:	
Grant Code:		Title I/Project Name	
Grant Term:		Report Period:	
I. SUBGRANT INFORMATION			
1. Year of Appropriation			
2. Report Revision Number			
3. Subgrant/Contract Number			
4. Subgrant Term From:			
To:			
5. Total Allotment		\$	
6. Closeout Report (N/C)			
II. TOTAL EXPENDITURES (Admin + Program)		\$	
III. ADMINISTRATIVE EXPENDITURES			
1. Administrative Cash Expenditures		\$	
2. Administrative Accrued Expenditures		\$	
3. TOTAL ADMINISTRATIVE EXPENDITURES		\$	
IV. OTHER REPORTABLE ITEMS (ADMIN)			
1. Non-Fed Supp (Stand-in)		\$	
2. Unliquidated Obligations		\$	
3. Program Income Earned		\$	
4. Program Income Expended		\$	
V. CUMULATIVE EXPENDITURES (PROGRAM)			
	Cash Expenditures	Accrued Expenditures	Total Expenditures
1. Core Self Services			\$
2. Core Reg Services			\$
3. Intensive Services			\$
4. Training Services			\$
A. Training Payments			\$
B. Other Training Services			\$
5. Other			\$
6. TOTAL PROGRAM EXPENDITURES	\$	\$	\$
VI. OTHER REPORTABLE ITEMS (PROGRAM)			
1. Non-Fed Supp (Stand-in)		\$	
2. Unliquidated Obligations		\$	
A. Unliquidated Obligations-Core/Intensive Services		\$	
B. Unliquidated Obligations-Training Services		\$	
C. Unliquidated Obligations-Other		\$	
3. Program Income Earned		\$	
4. Program Income Expended		\$	

WIA SUMMARY OF EXPENDITURES

EXPD

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VII. TOTAL EXPENDITURES: PROJECT OPERATOR LEVEL		\$
1. Participant Wages		\$
2. Participant FBs		\$
3. Core and Intensive Services		\$
4. NEG – funded Training		\$
5. NEG – funded Supportive Services		\$
6. NRPs		\$
7. Program Management and Oversight		\$
A. Administrative, excl NRP Processing	\$	
B. Other	\$	
8. Other		\$
VIII. COMMENTS		
IX. CERTIFICATION		
1. Name	2. Title	3. Phone Number
4. Contact Name	5. Contact Title	6. Phone Number
		7. Date Submitted

[Form in MS Word](#)